

## Policy: Temporary Privileges

DEPARTMENT SPECIFIC: Only affects one department.							
Folder	Medical Staff Services			Sub-Folder (If Applicable)	Click here to enter text.		
Effective Date	9/9/2008	Approved Approver/Date	<i>Medical Executive Committee 4/25/17; Board of Trustees 4/27/17</i>				
Last Reviewed/ Revised Date	3/2/2020	OSHA Category (If Applicable)	Not Applicable	Standard (If Applicable)	MS.06.01.13 MS Bylaws 08.06	Number of pages	2

### PURPOSE:

To establish a uniform guideline to govern the granting of temporary privileges to current members requesting a new privilege and to applicants for appointment to the Medical Staff at Southeast Hospital.

### GUIDELINES:

Temporary privileges may be granted to fulfill an important patient care, treatment, and service need or when an applicant for new privileges has a complete application that raises no concerns is awaiting review and approval by the Medical Executive Committee and the governing body. At all times, practitioners who have been granted temporary privileges shall agree to and be responsible for adhering to the policies of the hospital, the Bylaws, and the rules and regulations of the Medical Staff. In order for granting of temporary privileges to be considered, the application must be complete, verified, and recommended for approval. Privileges are granted by action of the Hospital Board of Directors as outlined in the Medical Bylaws. Section 8.06 of the Bylaws provides the basis upon which, and this policy provides the detail by which, temporary privileges are granted.

Note: "Applicant for new privileges" includes an individual applying for clinical privileges at the hospital for the first time; an individual currently holding clinical privileges who is requesting one or more additional privileges; and an individual who is in the reappointment/re-privileging process and is requesting one or more additional privileges.

Temporary privileges may be granted by the President/Chief Executive Officer or his designee **when an important patient care need mandates an immediate authorization to practice or when a new applicant for medical staff membership or privileges is waiting for review and recommendation by the Medical Executive Committee and approval by the Hospital Board of Directors.** The Credentials Committee may request that an appropriate subject-matter expert assess selected applications. At all stages in this review process, the burden is upon the applicant to provide evidence that he/she meets the criteria for membership on the medical staff and for the granting of requested privileges.

**PROCEDURE:**

**Important Patient Care Need**

Temporary privileges may be granted for the care of one or more specific patients or for a maximum of 120 days on a case-by-case basis when an important patient care need mandates an immediate authorization to practice while the full credentials information is verified and approved. A completed application must have been received; current licensure and current competence verification is required prior to issuance of privileges. Applicable situations would include coverage during illness or leave of absence, or when specific skills are not otherwise available by a currently privileged practitioner.

**Completed Application Awaiting Approval**

Temporary privileges may be granted for a maximum of 120 days to a new applicant while awaiting review and recommendation of the Medical Executive Committee and approval by the Hospital Board of Directors. Each of the following requirements must be met:

- There is verification (which may be accomplished through a telephone call) of
  - current licensure,
  - relevant training or experience,
  - current competence,
  - ability to perform the privileges requested, and
  - all other criteria required by Medical Staff Guidelines.
- Results of the National Practitioner Data Bank query have been obtained and evaluated.
- The applicant has
  - a complete application,
  - no current or previously successful challenge to licensure or registration,
  - not been subject to involuntary termination of medical staff membership at another organization, and
  - not been subject to involuntary limitation, reduction, denial, or loss of clinical privileges.

In an emergency, any Medical Staff Member or LHP-A with clinical privileges is “permitted to provide any type of patient care, treatment, and services necessary as a life-saving measure or to prevent serious harm—regardless of his or her current clinical privileges—if the care provided is within the scope of the individual’s license.

**REFERENCES:**

- MS 06.01.13 accessed 03/02/2020
- High-Risk Credentialing: Best Practices for Temporary Privileges and Locum Tenens, Greeley Article, October 26, 2016 – 01/03/16
- MS Bylaws 08.06

**Attachments:** None